



## 10 point- Attendance Reminders for Parents



1. Please take families holiday during the school holidays. Holidays in term time will be fined (£60 per adult per child)
2. Please call in before 9.30 am if your child is not going to be at school. It saves us having to call you!
3. If your child is regularly off due to illness, we will call you for a meeting to see how we can help
4. Absence due to illness can be unauthorised if we suspect your child is well enough to come to school
5. If your child comes into school late after the registers are closed it counts as 1 session of unauthorised absence
6. Too many unauthorised absences will result in a fine or a referral to our School Attendance Support Officer at Suffolk County Council
7. If your child has a medical appointment please give school a copy of the appointment so we can authorise the absence
8. If you know there is an unusual or unexpected reason for your child's absence, please talk to us ahead of time (if possible). We may agree to authorise the absence.
9. 90% - or below - is poor attendance.
10. If you or your child have any worries about what's happening or has happened in school please bring your child in to school and talk to us about it. Do not give your child a day off.